

## VET Student Loans – Entry Procedure

In accordance with the VET Student Loans Act 2016, all students wishing to apply for a Commonwealth VET Student Loan must be assessed for academic suitability to undertake a higher level VET qualification. This is a student protection measure introduced by the Commonwealth Government from 1 January 2017.

This procedure applies to all students, eligible to receive VET Student Loan assistance, into approved courses offered by ACMUSE. This procedure must be used in conjunction with the Enrolment Policy and Application Procedure.

This academic assessment is in addition to any entry requirements that may be required for the specific course you are undertaking. In high demand courses where there are more applicants than there are available places, there may also be additional selection criteria.

### Assessing your academic suitability

In order to apply for a VET Student Loan, you must meet one of the following requirements:

- provide a copy of your Senior Secondary Certificate of Education\*, that has been awarded by an Australian authority or agency when you apply to enrol. ACMUSE is required to store a copy of this for five years after you enrol.

OR

- undertake a literacy and numeracy assessment using an approved assessment tool and display competence at or above Exit Level 3 in the Australian Core Skills Framework (ACSF). ACMUSE will use the approved Learning Resources Group LLN Robot online resource and will advise you how you may undertake this assessment. ACMUSE must be confident that you complete this test independently and displays the required skills.
- If you undertake a literacy and numeracy assessment, ACMUSE will inform you of your results as soon as practicable after the assessment. A copy of your results will be stored for five years after you enrol and may be provided to the Commonwealth if requested.

OR

- ACMUSE obtains a copy of a certificate that a qualification at Level IV or above in the AQF has been awarded to the students and the course for the qualification was delivered in English.

If you are not able to meet either of these requirements, you will not be eligible to apply for a Commonwealth VET Student loan.

*\*In NSW, you may obtain a copy of your Higher School Certificate from 1967 onwards for a cost of \$42.50. Delivery is within 7-10 days, with an option for priority delivery at a higher fee. Go to the Board of Studies website for more information.*  
<http://www.boardofstudies.nsw.edu.au/hsc-results/replacement-exam-results.html>