

TRAINING & DELIVERY PLAN (OCT 2019)

Name:

Student Number:

CUA41215 Certificate IV in Screen and Media Delivery Plan

- All training sessions held over two x half days and one full day: Saturday 9.30am-5pm, Tuesday and Thursday 5.30-8.30pm
- Volume of learning: 600 hours (224 hrs. supervised instruction, 312 hrs. unsupervised activities and 64 hours assessment)
- Inclusion of clustered units mapped to nominal hours (as shown on CUA41215 TAS v1.3)
- 18 weeks duration (breakdown: 18 weeks face-to-face study with take-home assessments)
- Trainers and assessors: Emma Bartik, Robbie Austin, Alison Windsor, Alastair Murray, Annette Hardy, Mark Tippet
- One training block: 15 weeks with additional 4 weeks to complete take-home project-based assessments

Cluster	Term	Week/Topic	Date/s & hours	Unit code	Unit title	Delivery method	Learning Activity/Theme	Resources Required	Assessment																																																												
A, C	T1	1 – Orientation, foundation, faces, blending	19/10/19-24/10/19 13.5 f2f hours	CUAWHS302	Apply work health and safety practices	Face-to-face Demonstration	Introductions Class discussions	Learner guide Hazard checklist	CLUSTERS A, B, C handed out																																																												
				CUAMUP401	Design, apply and remove make-up					A, C		2 – Colour theory	26/10/19-31/10/19 13.5 f2f hours	CUAMUP401	Design, apply and remove make-up	Face-to-face Demonstration Feedback	Portfolio Research Practical/demonstrations Peer review/feedback	Make-up kit as supplied* Learner handouts	Formative assessment – in-class activities and observation	CUAMUP402	Maintain make-up and hair continuity		CUAWHS302	Apply work health and safety practices				Summative assessment – site audit, written checklist, case study	A, B, C, D, E, F		3 – Concealing, neutralising	2/11/19-7/11/19 13.5 f2f hours	CUAMUP401	Design, apply and remove make-up	Face-to-face Demonstration Feedback	Portfolio Research Practical/demonstrations Peer review/feedback	Make-up kit as supplied Learner handouts	Formative assessment – in-class activities and observation	CUAMUP402	Maintain make-up and hair continuity	BSBDES301	Explore the use of colour	BSBDES401	Generate design solutions		4 – Hair Basics	9/11/19-14/11/19 13.5 f2f hours	CUAMUP401	Design, apply and remove make-up	Face-to-face Demonstration Feedback	Portfolio Research Practical/demonstrations Peer review/feedback	Make-up kit as supplied Learner handouts	Formative assessment – in-class activities and observation	CUAMUP402	Maintain make-up and hair continuity	CUAIND402	Provide freelance services	BSBDES401	Generate design solutions		5 – Hair II	16/11/19-21/11/19 13.5 f2f hours	CUAMUP401	Design, apply and remove make-up	Face-to-face Demonstration Feedback	Portfolio Research Practical/demonstrations	Make-up kit as supplied Hair kit	Formative assessment – in-class activities and observation	BSBDES301
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						Peer review/ feedback	Learner handouts	In-class activity inclusive in Cluster D
	6 – Eyes / lips	23/11/19-28/11/19 13.5 f2f hours	CUAMUP401 SIBXFAS202A CUAMUP402	Design, apply and remove make-up Design and apply make-up for photography Maintain make-up and hair continuity	Face-to-face Demonstration Feedback	Portfolio Research Practical/demonstrations Peer review/ feedback	Make-up kit as supplied Learner handouts	Formative assessment – in-class activities and observation
	7 – Complete make-up	30/11/19-5/12/19 13.5 f2f hours	CUAMUP401 SIBXFAS202A CUAMUP402	Design, apply and remove make-up Design and apply make-up for photography Maintain make-up and hair continuity	Face-to-face Demonstration Feedback	Portfolio Research Practical/demonstrations Peer review/ feedback	Make-up kit as supplied Learner handouts	Formative assessment – in-class activities and observation First photo shoot
	8 – Black and white	7/12/19-12/12/19 13.5 f2f hours	BSBSMB301 CUAMUP401 SIBXFAS202A CUAMUP402 CUAIND402 ICTWEB201 BSBREL401	Investigate micro business opportunities Design, apply and remove make-up Design and apply make-up for photography Maintain make-up and hair continuity Provide freelance services Use social media tools for collaboration and engagement Establish networks	Face-to-face Demonstration Feedback	Portfolio Research Practical/demonstrations Peer review/ feedback	Make-up kit as supplied Learner handouts	Formative assessment – in-class activities and observation
	9 - Bridal	14/12/19-19/12/19 13.5 f2f hours	BSBSMB301 CUAMUP401 SIBXFAS202A CUAMUP402 CUAIND402 BSBREL401 ICTWEB201	Investigate micro business opportunities Design, apply and remove make-up Design and apply make-up for photography Maintain make-up and hair continuity Provide freelance services Establish networks Use social media tools for collaboration and engagement	Face-to-face Demonstration Feedback	Portfolio Research Practical/demonstrations Peer review/ feedback	Make-up kit as supplied Learner handouts	Formative assessment – in-class activities and observation Assessment shoot
3 WEEK BREAK (21/12/19-9/1/20)								
A, B, C, E	10 – Red carpet	11/1/20-16/1/20 13.5 f2f hours	CUAMUP401 SIBXFAS202A CUAMUP402 BSBDES301	Design, apply and remove make-up Design and apply make-up for photography Maintain make-up and hair continuity Explore the use of colour	Face-to-face Demonstration Feedback	Portfolio Research Practical/demonstrations Peer review/ feedback	Make-up kit as supplied Learner handouts	Formative assessment – in-class activities and observation Photo shoot
	11 – Continuity	18/1/20-23/1/20 13.5 f2f hours	CUAMUP401 SIBXFAS202A CUAMUP402	Design, apply and remove make-up Design and apply make-up for photography Maintain make-up and hair continuity	Face-to-face Demonstration Feedback	Portfolio Research Practical/demonstrations Peer review/ feedback	Make-up kit as supplied Learner handouts	Formative assessment – in-class activities and observation
	12 – Fashion 1	25/1/20-30/1/20 13.5 f2f hours	CUAMUP401 SIBXFAS202A CUAMUP402 BSBDES301 CUARES402	Design, apply and remove make-up Design and apply make-up for photography Maintain make-up and hair continuity Explore the use of colour Conduct research	Face-to-face Demonstration Feedback	Portfolio Research Practical/demonstrations Peer review/ feedback	Make-up kit as supplied Learner handouts	Formative assessment – in-class activities and observation Photo shoot CLUSTER B DUE (in totality) – 28 Jan
	13 – Wax wounds	1/2/20-6/2/20 13.5 f2f hours	CUAMUP401 SIBXFAS202A	Design, apply and remove make-up Design and apply make-up for photography	Face-to-face Demonstration	Portfolio Research	Make-up kit as supplied	Formative assessment – in-class activities

				BSBDES301	Explore the use of colour	Feedback	Practical/demonstrations Peer review/ feedback	Learner handouts	and observation
		14 – Fashion 2	8/2/20-13/2/20 13.5 f2f hours	CUAMUP401	Design, apply and remove make-up	Face-to-face Demonstration Feedback	Portfolio Research Practical/demonstrations Peer review/ feedback	Make-up kit as supplied Learner handouts	Formative assessment – in-class activities and observation
				SIBXFAS202A	Design and apply make-up for photography				
				CUAMUP402	Maintain make-up and hair continuity				
				BSBDES301	Explore the use of colour				
A, B, C, E		15 – TBC	15/2/20-20/2/20 13.5 f2f hours	BSBCRT401	Articulate, present and debate ideas	Face-to-face Demonstration Feedback	Portfolio Research Practical/demonstrations Peer review/ feedback	Make-up kit as supplied Learner handouts	Formative assessment – in-class activities and observation
				BSBCRT301	Develop and extend critical and creative thinking skills				
				BSBDES401	Generate design solutions				
				CUAMUP401	Design, apply and remove make-up				
				SIBXFAS202A	Design and apply make-up for photography				
				BSBDES301	Explore the use of colour				
				CUAMUP402	Maintain make-up and hair continuity				
A, B, C, E		16 – TBC	22/2/20-27/2/20 13.5 f2f hours	BSBCRT401	Articulate, present and debate ideas	Face-to-face Demonstration Feedback	Portfolio Research Practical/demonstrations Peer review/ feedback	Make-up kit as supplied Learner handouts	Formative assessment – in-class activities and observation
				BSBCRT301	Develop and extend critical and creative thinking skills				
				BSBDES401	Generate design solutions				
				CUAMUP401	Design, apply and remove make-up				
				SIBXFAS202A	Design and apply make-up for photography				
				BSBDES301	Explore the use of colour				
				CUAMUP402	Maintain make-up and hair continuity				
A, B, C, E		17 – TBC	29/2/20-5/3/20 13.5 f2f hours	BSBCRT401	Articulate, present and debate ideas	Face-to-face Demonstration Feedback	Portfolio Research Practical/demonstrations Peer review/ feedback	Make-up kit as supplied Learner handouts	Formative assessment – in-class activities and observation
				BSBCRT301	Develop and extend critical and creative thinking skills				
				BSBDES401	Generate design solutions				
				CUAMUP401	Design, apply and remove make-up				
				SIBXFAS202A	Design and apply make-up for photography				
				BSBDES301	Explore the use of colour				
				CUAMUP402	Maintain make-up and hair continuity				
A, B, C, E		18 – Final practical assessment	7/3/20-12/3/20 13.5 f2f hours	BSBCRT401	Articulate, present and debate ideas	Practical Presentation			Final assessment – formative and summative - Written assessment Portfolio Final assessment – formative and summative Written Q and A Demonstration Presentations Portfolio
				BSBCRT301	Develop and extend critical and creative thinking skills				
				BSBDES401	Generate design solutions				
				CUAMUP401	Design, apply and remove make-up				
				SIBXFAS202A	Design and apply make-up for photography				
				BSBDES301	Explore the use of colour				
				CUAMUP402	Maintain make-up and hair continuity				

										CLUSTER C DUE CLUSTERS D, E, F handed out
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Theoretical assessment submissions are take-home assessments and learners have an additional month to submit the project-based work for:

D,E,F			14/3/20-16/4/20	BSBSMB301	Investigate micro business opportunities	Project-based				Summative assessment – Written assessment Portfolio CLUSTER D DUE – 23 April CLUSTER E DUE – 21 May CLUSTER F DUE – 13 May
				CUAIND402	Provide freelance services					
				BSBREL401	Establish networks					
				CUARES402	Conduct research					
				ICTWEB201	Use social media tools for collaboration and engagement					

*Delivery plan subject to change

*Make-up materials list:

- Eye make-up remover
- Cotton tips
- Tissues
- Face washers (x2)
- scissors
- Camera USB stick
- Soap and soap container
- Personal facial cleanser
- Hair and make-up kit

*The hours above indicate the face-to-face component only.

I have been made aware of my obligations and requirements as a student of ACMUSE YES NO

I have a copy of the training schedule and the dates for attendance and assessments (see assessment schedule) YES NO

Acknowledgement of Training and Delivery Plan

I have discussed my learning requirements and agree with the information contained in this document. I understand that this can be amended in consultation with my trainer to address my learning needs. I give permission for this information to be provided to my trainer.

Student signature	Date	Comment
Trainer signature	Print name	Date

RTO use only

- Copy provided to the learner
- Copy retained securely online in relevant compliance section
- Any notes / special circumstances for relevant units / clusters in student file

ASSESSOR SIGN OFF: CUA41215 Cert IV in Screen and Media

CORE UNITS		Grade	Comment
BSBSMB301	Investigate micro business opportunities		
BSBCRT401	Articulate, present and debate ideas		
CUAWHS302	Apply work health and safety practices		
ELECTIVE UNITS		Grade	
CUAMUP401	Design, apply and remove make-up		
CUAMUP402	Maintain make-up and hair continuity		
SIBXFAS202A	Design and apply make-up for photography		
BSBDES301	Explore the use of colour		
CUARES402	Conduct research		
ICTWEB201	Use social media tools for collaboration and encouragement		
BSBCRT301	Develop and extend critical and creative thinking skills		
BSBDES402	Generate design solutions		
BSBREL401	Establish networks		
CUAIND402	Provide freelance services		

Assessor's Name:

Assessor's Signature:

Date:

Legend: **C** – Competent **NYS** – Not Yet Competent **W** – Withdrawn **RPL** – Recognition of Prior Learning **CT** – Credit Transfer **DNS** – Did not sit